



*Fall 2023
Graduation Dates and Deadlines*

	December Candidates for Graduation
Application of Intent to Graduate Filing Deadline NO applications will be processed after this date	November 1, 2023
Graduation Ceremony	May 4, 2024
The official graduation date that will be reflected on your transcript	December 10, 2023
Transfer Credit completion deadline	December 10, 2023
CLEP/ DSST Credit Deadline	Transferred in prior to last semester before graduating
Completion of all Outstanding Hours	December 10, 2023

By the filing deadline, Candidates for Graduation must agree to:

1. Complete all hours required for the degree by the official graduation date.
 - **All incomplete grades for LETU courses must be successfully completed by the applied graduation date. If this requirement is not met, the student will have to reapply for the next graduation date and assume all fees.**

2. Explain how outstanding hours will be completed on the Application of Intent to Graduate form.
 - **Transcripts for transfer coursework not previously submitted to LeTourneau University from other universities must be received no later than 30 days after the official graduation date.**

3. Submit the Application of Intent to Graduate form and pay the fee by the Application of Intent to Graduate Filing Deadline.
 - **If the student fails to submit form and payment by the filing deadline, the diploma will not be printed, and the degree will not be posted to the transcript.**

***Candidates for graduation with outstanding credit from another institution not previously transferred to LeTourneau University must request official transcripts with transfer work be sent no later than 30 days after the official graduation date. If the transcripts are not received within the 30 days, students will be required to reapply and resubmit an Intent to Graduate Form by the



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appropriate filing deadline along with payment of the reapply fee. **It is the responsibility of the student to request and re-file an intent form if the deadline was missed.**

Graduation Requirements

1. **All hours required for the degree must be completed by the graduation date.**
2. GPA requirements must be met according to requirements specified in the catalog.
 - a. Associate or Bachelor degree students must have a minimum GPA of 2.00.
 - b. Master degree students must have a minimum GPA of 3.00.
3. Master degree students must successfully complete the required curriculum with minimum cumulative GPA of 3.00, with no more than 20% of the program hours with grades of C in the required curriculum. A grade of D will not apply toward graduation requirements. Contact your advisor regarding this policy.
4. All tuition and fees owed to the University must be paid. This includes the return of access cards when applicable.
5. **Only students in Bachelor degree programs will be considered for graduation honors (summa, magna, cum laude). All candidates for honors must complete at least 60 hours at LeTourneau with a 3.4 total GPA or higher (total GPA also includes all repeated and unused courses and may differ from the cumulative GPA). Grades from repeated courses are calculated back into the GPA when considering students for graduation honors.**

For the graduation ceremony, honors for those who meet the requirements will be determined after grades for the 2nd module courses are received. Final determination of honors will be recalculated after all semester grades are received, and if awarded, will be noted on the graduate's transcript and diploma.