

Spring 2017 Calendar of Activities for Commencement Week

Thursday, May 4

- **Rehearsal: 2:45 p.m.** – Meet in **Education Building 117/120** to review instructions for commencement and do a run-through of the processional to the Belcher Center. Required for residential campus students; global students able to attend are encouraged to do so. Residential students unable to attend rehearsal must contact Donna Bayer at DonnaBayer@letu.edu with a valid reason for your absence.

Friday, May 5

- **Senior Breakfast: 9:30-10:30 a.m.** (Allen Family Student Center). An invitation will be sent closer to graduation day. Please send R.S.V.P. to WandaDavis@letu.edu by **Wednesday, May 4th**.
- **Ivy Cutting: 3:00 p.m.** Belcher Center mall-side plaza by the Servant Statue. Hosted by Student Life. Attendance requested of all residential campus graduates.
- **Graduate Reception: 4:00 p.m.** (Allen Family Student Center Great Room). No tickets required; guests welcome. Please R.S.V.P. to DonnaBayer@letu.edu by **Tuesday, April 25th**. There will be a receiving line with the President and Provost staff. Honors medals and cords will be presented by the Dean of your academic school at this event. A map of the school locations in the Student Center can be found at www.letu.edu/graduation.

Saturday, May 6

- **Cap & Gown Pick-up:** All graduates must pick up their cap & gown and registration cards in **Longview Hall** at the time designated below for your academic school. (Honors medals/cords will also be distributed at this time to anyone not able to attend the Reception.) Immediately proceed to Education Building 117/120 for line-up and final instructions. **ALL ROBES** need to be returned to the Education Building following your commencement ceremony.
 - **8:30 a.m. – 9:50 a.m.** **Aviation & Aeronautical Science, Arts & Sciences, Education, Nursing, Theology**
 - **12:00 p.m. – 1:20 p.m.** **Business, Engineering & Engineering Technology, Psychology & Counseling**
- **Student Line-up and Final Instructions: Education Building Rm 117/120.** Students must be in your chair and ready for the line-up and final instructions by the time indicated for your school:
 - No later than **10:00 a.m.** **Aviation & Aeronautical Science, Arts & Sciences, Education, Nursing, Theology**
 - No later than **1:30 p.m.** **Business, Engineering & Engineering Technology, Psychology & Counseling**
- **Commencement: Tickets not required** – S. E. Belcher, Jr., Chapel and Performance Center. All guests must be seated 10 minutes before start of the ceremony to clear the aisles for the faculty and graduate processional. Turn in handicapped seating form to WandaDavis@letu.edu.
 - **10:30 a.m. Commencement** **Aviation & Aeronautical Science, Arts & Sciences, Education, Nursing, Theology**
Seating of guests begins at 9:30 a.m.
All guests must be seated by 10:20 a.m.

- **2:00 p.m. Commencement** **Business, Engineering & Engineering Technology,
Psychology & Counseling**
Seating of guests begins at 1:00 p.m.
All guests must be seated by 1:50 p.m.

- **Common Photo Time:** Graduates are encouraged to use the time between ceremonies (12:00 – 1:15) to take photos on campus with friends, especially those not graduating in the same ceremony.
- **Pick up Statues (Senior Gift) and Diplomas in Education Building 117/120** within 45 minutes after the end of the ceremony – ALL GRADUATES.